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Fall 1971

## The Inkwell

Armstrong State College

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# Fall Quarter '71 Schedule of Classes

## ARMSTRONG STATE COLLEGE

SERVING THE EDUCATIONAL NEEDS OF THE COASTAL EMPIRE

SAVANNAH, GEORGIA

FALL 1971

### REGISTRATION INSTRUCTIONS AND GENERAL INFORMATION

#### ACADEMIC CALENDAR Fall Quarter 1971

July 19-23	Pre-registration for fall quarter.
Aug. 2-Sept. 10	Pre-registered students may pay fall quarter registration fees.
Sept. 23	Registration. Returning & re-admitted day students 8:30 a.m.-12:00 p.m. Evening students 5:30-7:30 p.m.
Sept. 24	Registration. All new students 8:30 a.m.-12:00 p.m.
Sept. 27	Classes begin. Late registration fee, \$4.00.
Sept. 28	Last day to register for credit. Late registration fee, \$5.00.
Sept. 29	Last day to enroll in any class and last day to drop and add.
Oct. 5	Last day to drop a course without a grade of W or WF.
Oct. 29	Mid-term reports due.
Nov. 8-12	Pre-registration and advisement for winter quarter.
Nov. 23	Last day to voluntarily drop a course.
Nov. 24-26	Thanksgiving Holidays (Begins at 12:30 p.m., November 24)
Nov. 22-Dec. 24	Pre-registered students may pay fees for winter quarter.
Dec. 3	Last day of class.
Dec. 6	Reading day.
Dec. 7-9	Examinations.

#### General Information To New Students

##### ASSEMBLY FOR ALL NEW STUDENTS

The assemblies for orientation and pre-registration of new students are scheduled as follows: 8:30 a.m.-4:00 p.m. in Jenkins Auditorium.

September 20—New freshmen whose surnames begin with letters A-K.

September 21—New freshmen whose surnames begin with letters L-Z.

September 22—New transfer students & late freshmen applicants not oriented on September 20-21.

##### CLASS LOADS

The normal course load for full time students is 15 quarter hours and the appropriate PE course. An average student should plan to devote at least thirty hours each week in course preparation. Twelve quarter hours is the minimum course load for full time status. Students registered with the Selective Service System should take at least twelve quarter hours so that they maintain a fulltime student status and a II-S classification. A student who wishes to enroll for more than 17 quarter hours must obtain approval from the Registrar. No student will be allowed to register for more than 21 quarter hours in any one quarter.

##### DROP AND ADD PROCEDURE

Students who must make schedule changes after fees have been paid must do so by following the Drop-Add procedure. Step I. Obtain a drop-add form from the Student Personnel Office. If a course is being added, a course card and admit-to-class card must be obtained. Step II. Complete the drop-add form and if classes have begun, the permit to drop must be signed by the instructor concerned. Step III. Take the drop-add form to the Comptroller's Office and pay \$2.00 drop-add fee.

##### SELECTIVE SERVICE

Students who are registered with the Selective Service System should complete an SS Form 109 at the beginning of each academic year. This is usually at the beginning of the fall quarter. Student registrants should obtain an SS form 109 at the Packet Checking Station and complete section 1 and 7 before reaching the Final Processing Station (Step 8) where it should be turned in.

##### VETERANS

Veterans affairs are handled in the Office of Admissions and Records. Veterans and dependents of veterans should check with the Veteran Adviser in this office at the beginning of each quarter to make certain that their file is complete. The Certificate of Eligibility is an essential part of your file

and should be brought directly to the Office of Admissions and Records.

##### STUDENTS ON ACADEMIC PROBATION

All students matriculating on academic probation must have their fall quarter schedules approved by their faculty advisers. Freshman and sophomore students on academic probation, who have not declared their major, must be advised by faculty advisers, who have been appointed for this purpose. During pre-registration and advisement (July 19-23) these advisers will be available in the Administration Building 2:00 p.m.-4:00 p.m. on July 19-22 and 2:00 p.m.-3:00 p.m. on July 23. Academic Probation students who do not pre-register must have their schedules approved by the faculty advisers in the gymnasium during registration on September 23-24.

##### PLEASE READ THE DETAILED INSTRUCTIONS BELOW

Students who register for the fall quarter will be included in ONE of the following groups. As you prepare to complete registration, determine which group applies to you and FOLLOW THE INSTRUCTIONS FOR YOUR GROUP ONLY.

- Group A Returning and re-admitted students, who are pre-advised and who pay their fees in advance.
- Group B Returning and re-admitted students who are pre-advised and who do not pay fees in advance.
- Group C Returning students and re-admitted students who have not been pre-advised.
- Group D All Evening Students.
- Group E New Day students. Freshmen and Transfers.
- Group F All other students (including late applicants, news transients, specials and auditors).

### Note These Important Directions From The 1971-72 Catalogue:

#### Dropping Courses

A student desiring to drop a course after the quarter has begun must obtain a Drop-Add Notice in the Office of Student Affairs. The notice must be signed by the instructor of the course being dropped and returned by the student to the Registrar's Office.

A student who drops a course not more than seven class days after the course begins will receive the grade of "W". A student who drops after the first seven class days and before the last eight class days will receive a grade of "W" or "F" depending on his status in the course. A student may not voluntarily drop a course during the last eight days of a quarter. (From page 60).

An instructor may drop a student from any class with a grade of "F" if he thinks that excessive absence prevents that student from satisfactorily fulfilling his responsibilities. If such excessive absence is the result of prolonged illness, death in the family, college business, or religious holidays, the withdrawal grade will be either "W" or "F" depending on the student's status at the time he was dropped. Each instructor will be responsible for informing his classes on their meeting what constitutes excessive absence in the particular class. (From page 58).

#### Withdrawing From College

Any student who finds it necessary to withdraw from college must begin the process in the Office of Student Affairs. A formal withdrawal is required to insure that the student is eligible to return to Armstrong State College at a future date. Any refund to which a student is entitled will be considered on the basis of the date which appears on the withdrawal form. (From page 60).

#### Refunds

Refunds of fees will be made only upon written application for withdrawal from school. No refunds will be made to students dropping a course. Students who formally withdraw on the date of scheduled registration or during one week following the scheduled registration date are entitled to a refund of 80% of the fees paid for that quarter. Students who formally withdraw during the period between one and two weeks after the scheduled registration date are entitled to a refund of 60% of the fees paid for that quarter. Students who formally withdraw between two and three weeks after the scheduled registration date are entitled to a refund of 40% of the fees paid for that quarter. Students who formally withdraw during the period between three and four weeks after the scheduled date of registration are entitled to a refund of 20% of the fees paid for that quarter. Students who withdraw after a period of four weeks has elapsed from the scheduled registration date will be entitled to no refund of any part of the fees paid for that quarter. (From page 46).

#### Administrative Officers

HENRY L. ASHMORE	President
H. DEAN PROPST	Dean of the College
JOSEPH ADAMS	Dean of Student Affairs
DONALD D. ANDERSON	Dean for Community Services
JULE R. STANFIELD	Comptroller
GEORGE HUNNICUTT	Registrar & Director of Admissions
PARKER DAVIS	Associate Admission Officer
JAMES M. MAJORS	Director of Public Information
JOE BUCK	Director of Student Activities
WOODROW GRIFFIN	Director of Financial Aid

Fall Session '71  
11935 Abercorn Street  
Savannah, Georgia

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**PAGE 2-FALL SESSION**

Area	Course No.	Title	CR	Per	Days	Place	Instructor
ENG	121	5 COMP NON FIC	5	3M	5	G	1 STAFF
ENG	121	6 COMP NON FIC	5	3M	5	G	17 STAFF
ENG	121	7 COMP NON FIC	5	67K		G	17 STAFF
ENG	121	8 COMP NON FIC	5	77K		G	4 STAFF
ENG	121	9 COMP NON FIC	5	8M	5	G	4 STAFF
ENG	121	10 COMP NON FIC	5	8M	5	G	3 STAFF
ENG	121	11 COMP NON FIC	5	8M	5	G	11 STAFF
ENG	121	12 COMP NON FIC	5	9M	5	G	4 STAFF
ENG	121	13 COMP NON FIC	5	9M	5	G	17 STAFF
ENG	121	14 COMP NON FIC	5	11M		G	4 STAFF
ENG	121	15 COMP NON FIC	5	11T		H	3 STAFF
ENG	122	1 COMP FICTION	5	4M	5	G	4 STAFF
ENG	122	2 COMP FICTION	5	4M	5	G	17 STAFF
ENG	122	3 COMP FICTION	5	7M	5	G	1 STAFF
ENG	221	1 COMP POET DRAM	5	1M	5	G	3 STAFF
ENG	221	2 COMP POET DRAM	5	4M	5	G	3 STAFF
ENG	221	3 COMP POET DRAM	5	8M	5	G	13 STAFF
ENG	221	4 COMP POET DRAM	5	10M	5	G	14 STAFF
ENG	222	1 MAST OF LIT	5	4M	5	G	13 STAFF
ENG	222	2 MAST OF LIT	5	6M	5	G	5 STAFF
ENG	305	119 CENTURY 2	5	7M	5	G	5 JONES
ENG	310	1 AMERICAN III	5	4M	5	G	5 STROZIER
ENG	324	1 INTRO TO LING	5	3M	5	G	5 SEALE
ENG	333	1 MOD CENT LIT	5	10M		G	5 WHITE
ENG	404	1 SHAKESPEARE	5	2M	5	G	5 PENDENTE

FRE	101	1	ELEM FRENCH	5	2M5	G		8LUBS
FRE	101	2	ELEM GRENCH	5	3M5	G		8LUBS
FRE	101	3	ELEM FRENCH	51	0MTW	G		8EASTERLI
FRE	201	1	ELEM FRENCH GEOGRAPHY	5	6M5	G		8LUBS
GEO	111	1	WORLD HUM GEO	5	3M5	V	108	COMASKEY
GEO	111	2	WORLD HUM GEO GERMAN	51	0M5W	V	108	COMASKEY
GER	101	1	ELEM GERMAN	5	1M5	G		8NOBLE
GER	101	2	ELEM GERMAN	5	2M5	G		13NOBLE
GER	103	1	ELEM GERMAN HISTORY	5	4M5	G		1NOBLE
HIST	114	1	WESTERN CIV I	5	1M5	V	107	BEECHER
HIST	114	2	WESTERN CIV I	5	2M5	V	105	GROSS
HIST	114	3	WESTERN CIV I	5	3M5	V	105	BEECHER
HIST	114	4	WESTERN CIV I	5	4M5	V	107	WARLICK
HIST	114	5	WESTERN CIV I	5	6M5	V	107	HAUNTON
HIST	114	6	WESTERN CIV I	5	8M5	V	107	HAUNTON
HIST	114	7	WESTERN CIV I	5	1M5	V	105	COMASKEY
HIST	114	8	WESTERN CIV I	5	4M5	V	105	DUNCAN
HIST	114	9	WESTERN CIV I	5	7M5	V	104	DUNCAN
HIST	114	10	WESTERN CIV I	51	1MW	V	107	GROSS
HIST	115	1	WESTERN CIV II	5	4M5	V	202	BONEY
HIST	115	2	WESTERN CIV II	5	7M5	V	202	BONEY
HIST	251	1	U S HIS I	5	1M5	V	202	HAUNTON
HIST	251	2	U S HIS I	5	6M5	V	202	LANIER
HIST	251	3	U S HIS I	51	0TTHV	V	107	LANIER
HIST	252	1	U S HIS II	5	2M5	V	107	PATTERSO
HIST	252	2	U S HIS II	5	3M5	V	107	PATTERSO
HIST	300	1	HISTORIOGRAPHY	5	3M5	L	I	WARLICK
HIST	320	1	CIV OF CHINA	5	7M5	V	105	WU
HIST	347	1	FRENCH REV	51	1TTHV	V	107	BEECHER
HIST	354	1	SOC INTELEC	5	6M5	V	105	PATTERSO
HIST	360	1	RECENT AMERICA	5	3M5	V	104	GROSS
HIST	490	1	INDEP STUDY		TBA			STAFF

L	S	320	LIBRARY SCIENCE CATALOG CLASS	516 SAT LI	DELEGAL
MATH	101	1	PRE CALCULUS	5	3M5 SC 29 WINN
MATH	101	2	PRE CALCULUS	5	6M5 SC 29 SHEFFIELD
MATH	101	3	PRE CALCULUS	5	7M5 SC 30 SHEFFIELD
MATH	101	4	PRE CALCULUS	5	10MW SC 27 HUDSON
MATH	102	1	PRE CAL II	5	4M5 SC 29 HUDSON
MATH	104	1	CALCULUS I	5	2M5 SC 27 SUMMERVI
MATH	190	1	INTRO MATH	5	1M5 SC 28 SEMMES
MATH	190	2	INTRO MATH	5	2M5 SC 28 SEMMES
MATH	190	3	INTRO MATH	5	3M5 SC 28 SHEFFIELD
MATH	190	4	INTRO MATH	5	4M5 SC 28 WINN
MATH	190	5	INTRO MATH	5	6M5 SC 28 HINKEL
MATH	190	6	INTRO MATH	5	7M5 SC 28 HINKEL
MATH	190	7	INTRO MATH	5	8M5 SC 28 FINDEIS
MATH	190	8	INTRO MATH	5	10MW SC 28 HIGHTOWE
MATH	195	1	ELEM MATH	5	6M5 SC 27 WINN
MATH	195	2	ELEM MATH	5	10TH SC 27 BROWN
MATH	201	1	CALCULUS II	5	2M5 SC 30 HIGHTOWE
MATH	203	1	CALCULUS IV	5	2M5 SC 29 BROWN
MATH	220	1	ELEM STATISTIC	5	4M5 SC 30 SEMMES
MATH	220	2	ELEM STATISTIC	5	7M5 SC 27 FINDEIS
MATH	251	1	COMPUTER PROGR	3	6MTW SC 30 FINDEIS
MATH	290	1	TOPICS IN MATH	5	3M5 SC 30 BROWN
MATH	302	1	FUN MOD ANAL	3	3MWF SC 27 SUMMERVI
MATH	311	1	ABSTRACT ALG	3	1MWF SC 30 HIGHTOWE
MATH	316	1	LINEAR ALG	3	4MWF SC 27 HINKEL
MATH	391	1	BASIC ARITH	5	4M5 SC 1 HANSEN
MATH	416	1	THEORY NUMBERS	3	8MW SC 30 HUDSON
MUS	111	1	ELEM THEORY	3	4M5 J 14 LAWSON
MUS	200	1	INTRO MUS LIT	5	11TH J 8 STAFF
MUS	211	1	INTER THEORY	3	4M5 J 8 PERSSSE
MUS	251	1	CONCERT BAND	1	2MWFJ 14 LAWSON
MUS	252	1	STAGE BAND	1	12THJ 14 LAWSON
MUS	254	1	CHORUS	1	5MWFJ 8 PERSSSE
MUS	361	1	ORCHESTRA ARR	2	3TTHJ 8 LAWSON
MUS	371	1	MUSIC HIS	3	6MWFJ 8 STAFF
MUS	381	1	CONDUCTING	3	3MWFJ 8 LAWSON
MUS			APPLIED MUSIC		TBA STAFF
NURS	101	1	FUND OF NURSING	6	13MW S 102 MAYER
NURS	101	2	LAB A	2	13TF AR STAFF
NURS	101	3	LAB B	2	13THF AR STAFF
NURS	101	4	LAB C	2	13TF AR STAFF
NURS	201	1	PHY MEN ILLNES	8	12MT AR PRESTON
NURS	201	2	LAB A	1	14WTH AR STAFF
NURS	201	3	LAB B	1	14WTH AR STAFF
NURS	201	4	LAB C	1	14WTH AR STAFF
NURS	201	5	LAB D	1	14WTH AR STAFF
P E	101	1	CONDITIONING	M 1	1MW GY BEDWELL
P E	101	2	CONDITIONING	M 1	2MW GY BEDWELL
P E	101	3	CONDITIONING	M 1	6MW GY SANDERS
P E	101	4	CONDITIONING	M 1	6TTHGY SANDERS
P E	102	1	TEAM SPORTS	M 1	7MW GY BEDWELL
P E	103	1	SWIMMING M W	1	2TTHGY SANDERS
P E	103	2	SWIMMING M W	1	4MW GY BEDWELL
P E	103	3	SWIMMING M W	1	7TTHGY SANDERS
P E	104	1	BOWLING M W	1	45T GY SIMS
P E	104	2	BOWLING M W	1	45THGY SIMS
P E	105	1	BADMINTON	1	3TTHGY BEDWELL
P E	105	2	BADMINTON M W	1	4TTHGY BEDWELL
P E	106	1	TUMBLING M W	1	2TTHGY KINDER
P E	115	1	OFF FOOTBALL	2	5GY 4BEDWELL
P E	117	1	BASIC HEA M W	2	1MW GY 4KINDER
P E	117	2	BASIC HEA M W	2	3MW GY 4KINDER
P E	117	3	BASIC HEA M W	2	4TTHGY 9SANDERS

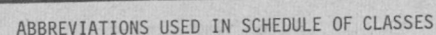


Area Course No.			Title	CR	Per	Days	Place	Instructor
P E	117	4	BASIC HEA M W	2	7	MW	GY	4 SANDERS
P E	201	1	TENNIS M W	1	2	MW	GY	SANDERS
P E	201	2	TENNIS M W	1	3	MW	GY	ALEXANDE
P E	201	3	TENNIS M W					
P E	201	3	TENNIS M W	1	3	TTH	GY	SANDERS
P E	201	4	TENNIS M W	1	4	MW	GY	ALEXANDE
P E	205	1	DANCING M W	1	4	MW	GY	SANDERS
P E	208	1	GOLF M W	1	3	TTH	GY	ALEXANDE
P E	208	2	GOLF M W	1	4	TTH	GY	ALEXANDE
P E	208	3	GOLF M W	1	6	TTH	GY	BEDWELL
P E	211	1	FIRST AID M W	2	2	MW	FGY	4 SIMS
P E	211	2	FIRST AID M W	2	3	MW	FGY	4 SIMS
P E	212	1	COACH FOOTBALL	3	1	TTF	GY	4 ALEXANDE
P E	216	1	HIS H P E	5	4	M5	GY	4 KINDER
P E	320	1	H P E EL TEACH	5	6	M5	GY	4 SIMS
			PHILOSOPHY					
PHIL	201	1	INTRO TO PHIL	5	7	M5	G	13 STAFF
PHIL	201	2	INTRO TO PHIL	5	10	TTH	G	17 STAFF
PHIL	320	1	ORIENTAL PHIL	5	6	M5	V	105 WU
			PHYSICAL SCI					
PHSC	108	1	PHSC BIO PROC	5	5	MTWS	S	202 GUILLOU
			TH					
PHSC	108	2	PHSC BIO PROC	5	7	8TTH	S	202 GUILLOU
PHSC	108	3	LAB A		7	9M	S	207 GUILLOU
PHSC	108	4	LAB B		7	9W	S	207 GUILLOU
PHSC	108	5	LAB C		13	F	S	207 GUILLOU
PHSC	108	6	LAB D		7	9F	S	207 GUILLOU
PHSC	111	1	PHYS ENVIRON	5	6	M5	SC	12 WHITEN
			PHYSICS					
PHYS	211	1	MECHANICS	5	1	MT	SC	12 WHITEN
			THF					
PHYS	211	2	LAB A		12	W	SC	11 WHITEN
PHYS	211	3	LAB B		7	8M	SC	11 WHITEN
PHYS	211	4	LAB C		7	8TH	SC	11 WHITEN
PHYS	217	1	MECHANICS	6	3	M5	SC	12 WHITEN
PHYS	217	1	MECHANICS	6	3	M5	SC	12 WHITEN
PHYS	217	2	LAB D		7	9T	SC	11 WHITEN
PHYS	217	3	LAB E		7	9W	SC	11 WHITEN
PHYS	217	4	LAB F		7	9F	SC	11 WHITEN
			POLITICAL SCI					
POSC	113	1	U S GOVT	5	1	M5	V	108 NEWMAN
POSC	113	2	U S GOVT	5	2	M5	V	108 MCCARTHY
POSC	113	3	U S GOVT	5	3	M5	V	202 COYLE
POSC	113	4	U S GOVT	5	4	M5	V	108 CLARK
POSC	113	5	U S GOVT	5	6	M5	V	108 COYLE
POSC	113	6	U S GOVT	5	9	M5	V	108 NEWMAN
POSC	113	7	U S GOVT	5	10	TTH	V	108 MCCARTHY
POSC	200	1	INTRO TO POS	5	10	MW	V	202 COYLE
POSC	300	1	POL BEHAVIOR	5	2	M5	V	202 NEWMAN
POSC	325	1	INTER ORGAN	5	4	M5	V	104 MCCARTHY
POSC	331	1	POL THEORY	5	6	M5	V	104 CLARK
			PSYCHOLOGY					
PSY	101	1	GEN PSYCHOLOGY	5	1	M5	V	201 BURNS
PSY	101	2	GENERAL PSYCH					

Area	Course No.	Title	CR	Per	Days	Place	Instructor
EDUC	099	1 EDUCATION					
EDUC	099	2 READING				TBA	BROWNING
EDUC	099	3 READING				TBA	BROWNING
		ENGLISH				TBA	BROWNING
ENG	99	1 FUND OF COMP	3	M	5	G	4 STAFF
ENG	99	2 FUND OF COMP	6	M	5	G	4 STAFF
ENG	99	3 FUND OF COMP	7	M	5	G	17 STAFF
ENG	99	4 FUND OF COMP	8	M	5	G	17 STAFF
ENG	99	5 FUND OF COMP	11	M	W	G	17 STAFF
ENG	99	6 FUND OF COMP	11	T	TH	G	17 STAFF
		MATH					
MATH	099	1 BASIC MATH	1	M	5	ST 204	HANSEN
MATH	099	2 BASIC MATH	3	M	5	ST 204	STAFF
MATH	099	3 BASIC MATH	5	M	5	ST 204	STAFF
MATH	099	4 BASIC MATH	7	M	5	ST 204	HANSEN
MATH	099	5 BASIC MATH	10	M	W	ST 204	HANSEN

Courses to be offered at Fort Stewart and Hunter Field will be announced on a separate schedule to be published September 1st., 1971

PLEASE BE SURE TO PAY \$1 ID FEE FOR YOUR 71-72 ID CARD



**EQUAL EDUCATION**  
Armstrong State College is an equal educational opportunity institution Serving the educational needs of the Coastal Empire.



## INSTRUCTIONS FOR GROUP A

Returning and re-admitted students who are pre-advised and who pay their fees in advance.

- Step 1 Obtain your printed fall schedule.  
During the week of August 2-6 you may obtain a print-out of your fall quarter schedule at the service counter of the Office of Admissions and Records. If you do not need to make a schedule change you may pay your fees in advance and complete your registration. If you must change your schedule, you must follow the registration instructions for Group B.
- Step 2 Pay your fees August 2-September 10.  
You must pay your fees by CHECK or MONEY ORDER. You should write your check for the exact amount (See Summary of Fees) and place it in an envelope with a copy of your printed schedule. This may be dropped in mail slot for that purpose in the Student Services Building, not later than 5:00 p.m. Sept. 10 or mailed to:

REGISTRATION CENTER  
ARMSTRONG STATE COLLEGE  
11935 ABERCORN STREET  
SAVANNAH, GEORGIA 31406

Your envelope must be postmarked not later than midnight, September 11. ID pictures will be taken during pre-registration. Students who pre-pay fall fees may obtain their new ID cards at the Office of the Director of Student Activities (in the Student Center) during the first week of classes. Be sure to include \$1.00 ID card fee with your regular registration fees.

## INSTRUCTION FOR GROUP B

Returning students and re-admitted students, who are pre-advised but do not pay fees in advance.

- Step 1 Report to the Gymnasium for admittance at 8:30 a.m., September 23. You will be admitted through the left door in order of your arrival. COURSE CARDS WILL BE REMOVED FROM ALL PRE-ADVISED, NOT PRE-PAID PACKETS AND GIVEN TO THE RESPECTIVE DEPARTMENTS FOR DISTRIBUTION. THESE CARDS MUST BE CLAIMED BY 11:00 A.M. CARDS NOT CLAIMED BY THAT TIME WILL BE MADE AVAILABLE TO OTHER STUDENTS. (NIGHT CLASS CARDS WILL BE HELD UNTIL 6:30 P.M.)
- Step 2 Packet Distribution. As you enter the Gym, obtain your packet at the proper station. Your new ID card will be in your packet.
- Step 3 Obtain course cards AS YOU ENTER THE GYM, CLAIM YOUR COURSE CARDS AT THE DEPARTMENTAL TABLES. YOU MUST PRESENT YOUR SCHEDULE CARD TO BE STAMPED AS YOU RECEIVE EACH COURSE CARD. You must claim your course cards by 11:00 a.m. Night course cards must be claimed by 6:30 p.m.
- Step 4 Students who must make schedule changes — Enter the Gym and be seated in the bleachers. You will receive instructions and then be permitted to make schedule adjustments and have your packets checked.
- Step 5 Packet Check — When you have obtained all course cards, go to the Packet Checking Tables and have your packets checked.
- Step 6 Pay Fees — Pay your fees at the fee payment tables. (See Summary of Fees). Student loan checks will be available at the Student Financial Table in the Fee area.  
PLEASE PAY BY CHECK OR MONEY ORDER—EXACT AMOUNT
- Step 7 ID Pictures — If you do not have an ID card proceed to the ID camera stations. When your ID card is made, proceed to the lobby of the gym for final processing.
- Step 8 Final Processing — Here you may accomplish the following:  
A. Obtain Auto Parking Permits  
B. Turn in Selective Service Form 109.  
C. Turn in Veterans Enrollment Form.  
D. Have your 1971-72 ID card validated for the fall 1971 quarter.  
E. Keep your blue class cards and your completed copy of your Schedule of classes for reference on September 27.

## INSTRUCTIONS FOR GROUP C

Returning students and re-admitted students who have not been pre-advised.

- Step 1 Obtain Registration Packets — Enter the Gym through the left front door on September 23, 11:00 a.m.-11:30 a.m. As you enter, obtain your registration packet at the appropriate station.
- Step 2 Advisement — As you enter the gym you will be seated in the left bleachers. When you have planned your schedule and filled out your packet cards, you should have your schedule approved by the appropriate Faculty Adviser.
- Step 3 Obtain Course Cards — When your schedule is approved, obtain Course Cards from Course Card Distribution Tables.
- Step 4 Fill out all cards — After obtaining Course Cards, fill out all cards before going to Packet Check Tables.
- Step 5 Packet Check — Same as Step 5 for Group B.
- Step 6 Pay Fees — Same as Step 6 for Group B (See Summary of Fees)
- Step 7 ID Pictures — Same as Step 7 for Group B
- Step 8 Final Processing — Same as Step 8 for Group B
- Your Registration is completed — Classes begin 8:30 a.m., September 27.

## INSTRUCTIONS FOR GROUP D

All Evening Students (Sept. 23, 5:30 p.m.-7:30 p.m.)

- Step 1 Report to Gym, September 23, 5:30 p.m.-7:30 p.m. Enter left front door and obtain Registration Packet at the appropriate table. New Evening Students should go to the Jenkins Auditorium for orientation and advisement before going to the gymnasium to complete registration. Orientation will begin at 5:30 p.m.

- Step 2 Advisement — Enter Gym and be seated in the left bleachers. Here you should complete all cards in the Packet and plan your schedule. Have your schedule approved at the Adviser's Table.
- Step 3 Obtain course cards — After your schedule has been approved, obtain Course Cards from appropriate tables. Evening students who have pre-registered must claim their course cards by 6:30 p.m. After that time these cards will be made available to other students. EVENING STUDENTS WHO PRE-REGISTERED FOR DAY CLASSES MUST REGISTER IN THE MORNING (8:30-11:00 a.m.) AND CLAIM THEIR DAY COURSE CARDS BY 11:00 a.m.
- Step 4 Fill out all Cards — After obtaining Course Cards, fill out all cards before going to packet Checking Tables.
- Step 5 Packet Check — Same as Step 5 for Group B.
- Step 6 Pay Fees — Same as Step 6 for Group B.
- Step 7 ID Cards — If you pre-registered July 19-23 your new ID card will be placed in your registration packet. If you did not pre-register, you should stop at the ID Camera and have your new ID card made.
- Step 8 Final Processing — Same as Step 8 for Group B.
- Your registration is completed — Classes begin 8:30 a.m., Sept. 27.

## INSTRUCTIONS FOR GROUP E

## NEW DAY STUDENTS (Freshmen and Transfers)

- Step 1 Report to the Auditorium for Orientation and Advisement, September 20, 21 and 22.  
Schedule:  
New Freshmen: Surnames A-K September 20, 8:30 a.m.-4:00 p.m.  
Surnames L-Z September 21, 8:30 a.m.-4:00 p.m.  
New Transfer and Late Freshmen: Sept. 22, 8:30 a.m.-4:00 p.m.
- Step 2 Report to Gym to complete registration Sept. 24 according to the following schedule:  
First Appointments — 8:30-9:00 a.m.  
Second Appointments — 9:30-10:00 a.m.  
Third Appointments — 10:30-11:00 a.m.  
Open Appointments — 11:00-12:00 (Students who have lost their appointment cards and new students who do not attend orientation must register during this period.) Appointment cards will be distributed during orientation. Your appointment card will be your authorization for admission to the Gym. As you enter the lobby of the Gym, obtain your registration packet and then be seated in the left bleachers. Here you will receive additional instructions.
- Step 3 Obtain Course Cards — As you are instructed to do so, go to the Course Card Distribution tables and obtain a White Course Card and a Blue Admit to Class Card for each course listed on your schedule card. As you obtain your course cards, present your schedule card to be stamped. If you need assistance and advice, go to the faculty advisers tables or seek advice from Student Advisers. There will be Student Advisers in the registration area to assist you in completing your registration. They will wear identifying name tags and hostess ribbons. Please feel free to call on them for help.
- Step 4 Fill out ALL cards — After obtaining course cards fill out all cards before going to the Packet Checking Tables.
- Step 5 Packet Check — Same as Step 5 for Group B.
- Step 6 Pay Fees — Same as Step 6 for Group B (See Summary of Fees).
- Step 7 ID Pictures. Your ID Card will be placed in your registration packet. If you have not had your ID picture taken, stop at the ID Camera and have your ID card made.
- Step 8 Final Processing — Same as step 8 for Group B.
- Your Registration is completed. Classes begin 8:30 a.m., September 27.

## INSTRUCTIONS FOR GROUP F

All students not included in Groups A-E including late applicants, special and auditors.

- Step 1 If you have not applied for Admission or Re-admission you must go to the Office of Admissions and Records in the Administration Building and submit an application. When your admission is confirmed, you will receive a Registration packet and a schedule of classes. If you are returning student arriving late, your packet will be available to you at the Gym until 11:30 a.m., Sept. 24. If you do not report for registration on Sept. 24, you must obtain your packet at the Office of Admissions and Records Sept. 27-28. (The last day to register for credit is Sept. 28.) If you are a pre-registered returning student you must claim your packet by 11:00, September 23. If you fail to do so, your course cards will be released to other students. Pre-registered evening course cards will be released to other students at 6:30 p.m., Sept. 23.
- Step 2 Report to the Gym by 11:30 a.m. Sept. 24. You will be admitted through the left front door. Students who do not register on September 24 must register in the Administration Building on September 27 (\$4.00 late registration fee required) or September 28 (\$5.00 late registration fee required.)
- Step 3 Advisement — As you enter the Gym be seated in the bleachers where you should complete all cards and plan your schedule of classes. When you have done this, go to the appropriate adviser for approval.
- Step 4 Obtain Course Cards — Go to the appropriate tables and obtain course cards for each course before going to the Checking Tables.
- Step 5 Packet Checked — Same as Step 5 for Group B.
- Step 6 Pay Fees — Same as Step 6 for Group B.
- Step 7 ID Pictures — Same as Step 7 for Group B.
- Step 8 Final Processing — Same as Step 8 for Group B.
- Your Registration is completed — Classes begin 8:30 a.m., Sept. 28.